5-Step Process to Returning to the Workplace for YMCAs



As states and other governmental authorities lift the restrictions imposed around the Covid-19 pandemic, businesses are starting to prepare for reopening. The decision to reopen is a complex issue. We cannot advise you whether you should or should not reopen your business. If you decide to do so, we have generated this information for your review and consideration. It includes some high-level ideas that you may want to consider as you move through the process of opening your business. This generalized information does not take into account all of the unique and specific issues that may be involved in opening your business. If you have questions about this information or your insurance coverages, please contact your Gallagher representative.

STEP	ELIGIBILITY TO REOPEN	Camping Association, NAEYC guidelines	Federal/local governmentCase dataGallagher peak infection analysis
STEP 2	EMPLOYEES: Implementation Policies and Procedures by Role and Function	 Infection prevention measures Social distancing and hygiene Personal protective equipment Proactive claims management 	 Employee assistance programs Compensation and benefits modifications HR policy considerations
STEP 3	FACILITIES AND EQUIPMENT: Sanitization, Life Safety, Building System and Social Distancing	Cleaning and decontaminationIndustrial hygiene and engineering	Protection and responseReconfigure space and equipment
STEP 4	OPERATIONS SUPPLY CHAIN AND THIRD PARTY	 Product, services and partners Distribution/transportation/deliveries 	• Business continuity planning
STEP 5	CUSTOMERS, CLIENTS AND PUBLIC		Waivers and noticesClaims and incident reporting support

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